

2.

Consider Sanitary Sewer Service Expansion Policy as Recommended by the Planning Commission

Iaquinto said the Township does not currently have a sewer expansion process, which means the Clerk has had to handle such requests.

- ▶ **Motion:** Iaquinto moved, Stanalajczo supported, that the Sewer Service Expansion Policy as recommended by the Planning Commission be approved.
Motion carried 6—0 on a voice vote.

3.

Investment Policy

Stanalajczo recalled that the auditors' reports for the last several years has noted that some of the Township's investment funds are not insured. He said the Township's current investment policy has a lot of holes in it, with the Treasurer being entrusted with making the Township's investment. He said he has drafted a new investment policy to increase transparency and accountability and he read it aloud.

- ▶ **Motion:** Stanalajczo moved, Iaquinto supported, that the Investment Policy be adopted as presented.

Mozurkewich said she would not support this because it is a weighty matter and she would have preferred to have the opportunity to consider it in advance of the meeting.

Motion carried 4—1 on a voice vote, Mozurkewich opposed.

4.

Discussion on Phase 2 of the Barker Road Non-Motorized Bike Path

Stanalajczo said he is disturbed that the Board was presented with contracts for this project without first having them reviewed by the Township attorney. He said it was found that necessary easements had not been secured, so Phase 2 was divided into two parts— Part A from the Main Street to the railroad tracks was approved last month, and Part B is supposed to extend to under the US-23 overpass. He said it appears that part B will never be built because easements will not be granted by two property owners.

- ▶ **Motion:** Stanalajczo moved, Iaquinto supported, to sever any further professional and contractual relationship with Boss Engineering concerning Phase 2B of the Northfield Township non-motorized bike path and to instruct the Township attorney to negotiate payment terms with Boss engineering for services already provided in connection with the above mentioned.

Mozurkewich said she will not support this because engineering has already been paid for and there is no reason to believe the project will not move forward because the Road Commission has eminent domain over the properties in question.

Stanalajczo said he cannot believe that this path was ever proposed to be placed on the south side of the road given that it calls for children to cross an expressway entrance ramp. Mozurkewich said a traffic study showed that there are more traffic conflicts on the other side of the road.

Motion carried 3—2 on a voice vote, Mozurkewich and Manning opposed.

- ▶ **Motion:** Stanalajczo moved, Iaquinto supported, that engineering services be put out for bid for Phase 2B of the non-motorized bike path be for construction of said path from just east of the railroad tracks west along the north side of Barker Road and extending under US-23 terminating just west of US-23. Advertisements for the bids are to be placed by the Township Manager with an end date for submission of December 7, 2012, for consideration at the December 10, 2012, Township Board meeting. Point of contact for specifications for the project shall be the Township Manager.

Mozurkewich said she will not support this because a traffic study showed that there are more traffic conflicts on the other side of the road. Iaquinto said it is much more hazardous to cross highway ramps than driveways. Stanalajczo asked Wagner to comment. Wagner said he is not an expert, but it seems that it would be safer on the other side of the road. Manning said the traffic at the end of the exit ramp stops at a stop sign.

Motion carried 3—2 on a voice vote, Mozurkewich and Manning opposed.

5.

Discussion of NSF Charges

Iaquinto referred to notices of overdrafts in Township bank accounts which resulted in fees being charged. He said he knows that payroll checks have bounced in the last year and shut off notices for Township utilities have been issued.

Manning said the utilities come from all of the departments, and they must be submitted for payment in a timely manner to be paid on time. She said she does not know about shutoff notices, but she knows that there have been problems with Consumers Energy about payments being applied incorrectly. Iaquinto said the Board has asked the Clerk in the past to ask for due dates on all bills to be equalized by request to the utilities. Manning said checks are cut every Friday, but there are times when bills do not get to her on time and late payments cannot be avoided.

Manning said the NSF charges are due to her mistake. She said this was due to insufficient funds being transferred because she did not account for Library payments. Iaquinto said this has also happened in the past. Stanalajczo said he runs his own business and he cannot believe this happened twice. He said if the Clerk worked for him the fees would be taken out of her salary.

Manning said checks are written out of five accounts, and the job of transferring funds to cover payroll is a Treasurer